

# Corporation

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## INCLUDES EVERYTHING YOU NEED TO BEGIN OPERATING SUCCESSFULLY

- Clearance of corporate name prior to filing
- Preparation and filing of Articles of Incorporation
- Articles of Incorporation state filing fee
- Application for Federal Tax ID Number
- Deluxe Company Minute Book; includes Bylaws, Minutes/Resolutions, preprinted Stock Certificates, Company Seal, DVD
- Minute Book Walk-Through
- Ongoing Support and Education

**Corporation Information:** MUST indicate Incorporated, Inc., Corporation, Corp., Limited, or Ltd. after name.

Corporation Name: \_\_\_\_\_

Second Name Choice: \_\_\_\_\_

State of Incorporation: \_\_\_\_\_

Primary Contact: \_\_\_\_\_

Address: \_\_\_\_\_ County: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Fax: ( ) \_\_\_\_\_ Cell: ( ) \_\_\_\_\_ E-Mail: \_\_\_\_\_

<b>Company Mailing Address</b> Same as Above	<b>Shipping Address</b> for Minute Book Same as Above
Address: _____	* <b>Adult Signature Required</b>
City: _____ State: _____ ZIP: _____	Full Name: _____
	Address: _____
	City: _____ State: _____ ZIP: _____

Do you wish to file an S Corporation election with IRS? Yes No 

Business	or	Residence
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\* **IF YES**, please provide: Spouse's Name \_\_\_\_\_ SS# \_\_\_\_\_

Fiscal Year End (Closing month of accounting year) December Other \_\_\_\_\_

**NOTE:** The corporation will be filed based on the maximum authorized shares for the minimum state filing fee, unless you direct otherwise. Additional shares may be subject to additional state filing fee.

Additional No. Shares: \_\_\_\_\_

Professional Corporation? Yes No (Licensed profession doctor, attorney, CPA, architect only; Attach copy of License)

Are you a licensed contractor? Yes No Trade: \_\_\_\_\_ License #: \_\_\_\_\_

**Must be in state of Incorporation • No Post Office Box**

**Registered Agent**

Sage International, Inc. - All 50 States

If you wish to provide your own Registered Agent, please complete the following information:

Registered Agent Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_ County: \_\_\_\_\_

Phone: (     )                      Fax: (     )                      E-mail: \_\_\_\_\_

**Officers**

\* President: \_\_\_\_\_

\* SS# \_\_\_\_\_ (Must have to obtain EIN)

\* Secretary: \_\_\_\_\_

\* Treasurer: \_\_\_\_\_

\* Vice President: \_\_\_\_\_

**Directors**

**NOTE:** At least one Director.

\* Director: \_\_\_\_\_ Director: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Director: \_\_\_\_\_ Director: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

**Shareholders**

**NOTE:** At least one Shareholder.

\* Shareholder: \_\_\_\_\_ Shareholder: \_\_\_\_\_

Stock owned or percentage of ownership interest \_\_\_\_\_ % Stock owned or percentage of ownership interest \_\_\_\_\_ %

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Shareholder: \_\_\_\_\_ Shareholder: \_\_\_\_\_

Stock owned or percentage of ownership interest \_\_\_\_\_ % Stock owned or percentage of ownership interest \_\_\_\_\_ %

Address: \_\_\_\_\_ Address: \_\_\_\_\_

**Nature of Business**

Select **one** box that best describes the principal activity of your business

- |              |                       |                              |                                 |                        |
|--------------|-----------------------|------------------------------|---------------------------------|------------------------|
| Construction | Rental & Leasing      | Transportation & Warehousing | Health Care & Social Assistance | Wholesale-agent/broker |
| Real Estate  | Manufacturing         | Finance & Insurance          | Accommodation & Food Service    | Wholesale-other        |
| Retail       | Other (specify) _____ |                              |                                 |                        |

**Activity**

Please describe in detail the type of business you will be transacting:

*Sage International, Inc. respects your privacy and understands the trust you place in us to safeguard your personal information. You can be assured that any information you share with us is used only to conduct Sage International business. We do not sell or share your information with other companies to offer their products and services to you. To prevent unauthorized access to personal information and maintain data accuracy, we have put in place appropriate physical, electronic, and administrative procedures to safeguard and secure the information we maintain.*